

# CHLCGA

Cambs & Hunts Ladies County Golf Association

Minutes of the CHLCGA Committee Meeting held on **Monday 18 September 2017** at Girton GC

**Present** Jacquie Richardson (President), Val Musson (Hon Secretary), Di Nicholson (Treasurer), Maureen Mansfield (Junior Organiser), Trina Miller (Competitions Secretary), Hazel Suswain (Vets Captain), Rosemary Rennie (Asst. Competition Secretary/The Cambridgeshire), Sheila Withams (Regional delegate/Lakeside Lodge)

Christina Baxter (Abbotsley), Paula Offer (Bourn), Shirley Osborne (Brampton Park), Ros Grey (Ely City), Veronica McGrath (Girton), Dubi Brain (Gog Magog), Elaine Knobel-Forbes (Heydon Grange), Greta Warden (Kingsway), Shona Kent (March), Lesley Clark (Old Nene), Judy Freeman (Ramsey), Lesley Hann (Saffron Walden), Fiona Whitney (St Neots)

Greta Warden was welcomed to her first meeting. Noted that this was the first time in many years that Kingsway had been represented.

**In attendance** Steven Peet (EG Regional Manager), Marc Smith (Club Support Officer)

**Apologies** Tina Broadley (SS Assessor), Wendy Cox (Handicap Advisor), Sarah Greenall (Assistant Captain), Cindy McIntyre (2<sup>nd</sup> Team Captain), Marcella Tuttle (County Captain), Sue Akers (Barkway), Shirley Longbottom (Cambridge Meridian), Jill Gamlin (Ely City), Margaret Beckley (Newmarket Links), Pam Bonnett (Royston), Viv Dondi (Saffron Walden), Paula Ewing (St Ives), Steff Allen (St Ives), Shelagh Byrne (The Cambridgeshire),

## **1 Minutes of the previous meeting**

Minutes of the previous meeting held on 10 July 2017 were agreed as a correct record with minor amendments and approved by all.

### **Amendments as follows:**

- 5c Bullet 1: Sec report: Woodbridge in Suffolk not Essex
- 5d bullet 3: Captains report: won more games than in 2016 (not 17)
- 5g bullet 2 Junior report: it was Anna Guest not Jade Guest who played in County Championship

## **2. Matters arising not addressed elsewhere**

### **a. Competition raffles – future arrangements**

Further to the discussion at the previous meeting, feedback from all clubs regarding the proposed options was invited. Following discussion and a show of hands vote, it was agreed by a majority that the ***preferred option was to continue with the raffle, and donate all proceeds to a nominated Cambridgeshire based charity to be***

**chosen each year by the President** (this could be a local branch of a national charity).

Noted that three clubs held the view that the raffle should cease. but this was a minority view.

In continuing with the raffle, it was stressed that participation was optional and that competition participants should not feel obligated to buy raffle tickets.

### **3. Correspondence received**

Nothing other than EG communications which are reported elsewhere

### **5. Officer reports**

#### **4a. President's report: Jacquie Richardson**

- Attended several events and I would like to thank all those whose efforts enable these events to be held.
- Also attended the Junior County Match Days with Maureen and her team. The girls are a credit to the County and a big thank you goes to the Junior Committee who is heavily involved with the development of these girls.
- On Presidents Day we had 88 players. JR thanked everyone who donated tombola prizes etc and also thanked the ladies from the Old Nene and family and friends who helped run the event. Still awaiting the final invoice, but around £2200 was raised (this included a £100 anonymous donation and £25 donation from the Ladies at St Ives).

**Issues for action/discussion** - none

#### **4.b Treasurer's report: Di Nicholson** (apologies received) – report presented by VM

- Current Account: £22170.42
- Deposit Account: £15029.81
- Daphne Haddock: £22787.26

The above represents the state of the accounts to 5 September 2017.

- Awaiting invoices and income for Presidents Day, invoices for the Mary Cole and the Officials and Delegates Cup.
- County Week fell within budget and a deposit has been sent for next year to secure rooms.
- County competition income and expenditure should end the year in balance
- Payment of affiliation fees in accordance with real time collection procedures is generally progressing well, although some reminders have been required.
- As reported at the last meeting, a small number of clubs had failed to pay the 2016 retrospective affiliation fees. The amount of money involved is relatively small and the Executive Officers have agreed to take no further action, but will focus on ensuring current year affiliation fees are duly paid.

**Issues for action/discussion** - none

#### 4.c Secretary's report: Val Musson

- **County handbook:** this is progressing slowly. The current emphasis is on the production of current role outlines for all members of the Executive Committee.
- A draft of the **role outline for club delegates** has been distributed with the agenda and comments invited. This role specification is based on the outcome of discussions at the workshops held last December, custom and practice and previous EWGA guidance. Following feedback and a short discussion the **draft specification was approved by all present.**
- **2018 fixture list** – remains work in progress – latest version as at 11 September distributed with the meeting agenda. A further update will be distributed with the minutes of the meeting.

**Issues for action/discussion** - none

#### 4.d County Captain's report: Marcella Tuttle (apologies received) – report presented by VM

- Attended Junior County Match Week at Colne Valley Golf Club and saw our Junior Girls in action. We've got some real talent coming up.
- During the Autumn I have organised two short-game coaching sessions and another two will be arranged during the spring. Our coach will be Paul Ashwell who is the Director of Coaching at St Ives GC. Paul has a wealth of coaching experience and has been identified by Golf Monthly as one of the Top 25 coaches in the UK. He has studied and researched extensively to understand how to help golfers improve. He is a Fellow of the PGA and a Plane Truth Level 1 Coach. He also has a Cert in Golf Psychology and is an NLP Sports Practitioner. He has been an England Golf Coach since 1999 and during that time worked with many players including; East Region U18s, National U16s, National U18s, National U21s, England B Squad and is currently lead coach of the England A Squad. More importantly he coached the Norfolk team to victory when they won East Region County Week in 2016! The four short-game sessions will be themed as follows:
  - Sunday 1 October: Become a Short Game Wizard –
  - Sun 12th Nov: See It and Sink It!
  - date tbc: Escape from the sand....first time, every time and get it close!
  - date tbc: Think Like A Champion.
- Each session will last 2-3 hours with 6 players in each session. The morning session will duplicate the afternoon session so there will be 12 spaces in total. If we have too many wishing to take part we will need to ballot on handicap.
- My aim is to work with and develop 12 players to be selected to play in the 2018 East Region County Match Week We are looking for committed team players who are available to play in all or part of 2018 East Region County Match Week which takes place at Woodbridge Golf Club between 18 - 22 June. We would also expect these players to compete in our County Championship which takes place at Bourn GC on 18/19/20 May 2018. We understand that some players will be at university and will be unavailable to take part.

- **East Region Captain's Meeting** – Gog Magog GC – Wed 11 October. Unable to attend due to taking part in Midland Vets event but Cindy McIntyre, Maureen Mansfield, and Sheila Withams will be attending. We will be suggesting a review of the 5-day format for County Match Week (CMW). We will also be recommending looking at the England Golf calendar before booking any more CMW events as we are getting clashes with major England Golf events.
- For the first time, Cambs & Hunts are entering a team in the **Midland Vets County Team Scratch Championships** which is being held at Sheringham Golf Club on 9 - 11 October. The event is for over 50s and 11 counties will be competing in this championship (Derbyshire, Lincolnshire, Norfolk, Northamptonshire, Nottinghamshire, Staffordshire, Shropshire, Warwickshire, Leicestershire, Cambs & Hunts and Worcestershire). The team is Marcella Tuttle (Captain), Sarah Greenall, Tina Broadley and Lesley Gilchrist. 11 counties will be competing in this championship (Derbyshire, Lincolnshire, Norfolk, Northamptonshire, Nottinghamshire, Staffordshire, Shropshire, Warwickshire, Leicestershire, Cambs & Hunts and Worcestershire).

**Issues for action/discussion** - none

**4.e 2<sup>nd</sup> Team Captain report: Cindy McIntyre** (apologies received) – report presented by VM

The 2nd team has had a pretty successful season.

- Essex beat us 6-3 which meant we could still get half a point come finals day
- Lost to Norfolk so no chance of catching them.
- match against Bedfordshire - halved
- on finals day we beat Beds 3-0, which meant we took third position, which hasn't happened for a number of years.

**Issues for action/discussion**

- Still looking for a replacement for the 2<sup>nd</sup> team captaincy

**4.f Veteran's Captain report: Hazel Suswain**

- Played Suffolk at Newmarket Links. Yet another match where a final putt on the 18th would have secured an overall draw. However, Suffolk was victorious by 3 to 1.
- The last match at Thetford v Norfolk seniors was abandoned part way through due to a heavy downpour and the possibility of a thunderstorm.
- Pleased to announce that Grace Eastment will be my successor. Grace has been 2nd team captain and has extensive experience playing for the Vets team.

**Issues for action/discussion** - none

#### **4.g. Junior Organiser's report: Maureen Mansfield**

We have held several training events since our last County meeting in July, most of these have been for the Development Squad as County 1 & 2 girls have been involved in other events.

##### **Development Squad**

- Most of these events have been their Tour events at Kingsway (twice) and Cambridge Lakes. The tour events are well attended and enjoyed by all the girls who participate. They have coaching as well as playing on the main course. Small prizes are given to the winners. Coaching at Girton has also taken place where the girls enjoy the different challenges set by Alan.

##### **2nd Team Match held at Ely Golf Club – Sunday 9 July against Suffolk**

- Unfortunately, in order to get a team we had to play some of our more experienced players, as some of our higher handicap girls were not available. Suffolk on the other hand could only field 5 girls but one of our girls played for them, so it was 6 aside. Cambs & Hunts won the match 4 – 0. However, it was played in a good spirit on a sunny afternoon and enjoyed by everyone. Ely looked after us well with an enjoyable meal after the event.

##### **County Junior Match Days – 14-16 August**

- We took 8 girls to Colne Valley to play in this event, namely: Ella Mason (Ely), Chloe Neal (St Neots), Lucy Pepper, Anna Guest, Morgan Tritton (Gogs), Jessica Hollingworth (Girton), Olivia Dyson (Barkway) and Alexander Sparrow (Saffron Walden).
- With Ella Mason our only girl in single figures we knew it was going to be a tough few matches since Hertfordshire, Essex and Norfolk had nearly all their girls with single figured handicaps. However, the girls were up for the challenge, all played their best, behaved impeccably on the course and were gracious in defeat. They supported each other very well and there was an excellent team spirit.
- Those that accompanied them were very proud of them all, but it was a strenuous few days as several of them had to play in most matches.
- We came 5th overall only managing to beat Bedford. However, they are a very young team and I am sure in the next couple of years we will be a force to be reckoned with again.

##### **Lady/Junior Greensomes – Sunday 10 September – played at Girton GC**

- This competition was again not well supported with only 7 pairs playing (1 pair dropped out on the day due to illness). Everyone who played enjoyed the challenge and the meal afterwards. The trophy was won by Greta Barclay & Natasha Bamford (Ely City) with Sue Hill (Girton) and Lucy Pepper (Gogs) in second place. There were prizes for the best nines and everyone went away with a bar of chocolate.
- **England Golf Girls' County Champion of Champions Tournament held on 16 September at Woodhall Spa** : Ella Mason entered and came 17th out of 27

- **East Region Trophy at Newton Green on Sunday 17 September:** MM was delighted to announce that the C&H team won this event. Six girls participate in set handicap categories and the team, which comprised Lila-Bella Nacca, Morgan Tritton, Natasha Bamford, Jessica Hollingsworth, Lucy Pepper and Junior Captain Jade Guest, were congratulated on their achievement.

#### **Forthcoming Events**

- 23 September: county training at Lakeside Lodge for County 1&2 girls.
- The last 2nd team match against Bedfordshire is to be played at Millbrook Golf Club on Sunday 24 September.

**Issues for action/discussion** - none

#### **4.h Competition Secretary report: Trina Miller**

##### **Veterans' Competition - Brampton Park.**

- Well organised event with credit going to Shirley Osborne, the club delegate, who did an excellent job. Main section winners
  - Veterans' Trophy                      Mo Poole (Brampton Park)
  - Senior Veterans' Trophy              Rosemary Farrow (St Neots.)
  - Presidents' Salver                      Brenda Davey (Brampton Park)

Home advantage very obvious as all divisional awards went to Brampton players.

##### **Mary Cole Rose Bowl**

- Went well with Newmarket Links winning for the second year running with Marcella Tuttle, Sarah Greenall and Edie Douglas making up the winning team. Saffron Walden were runners up. (on count back)

##### **Autumn Foursomes**

- Played at March, with 14 pairs playing. Won by Jacquie Richardson and Linda Harness, runners up: Hazel Suswain and Robin Singleton. Shona Kent and her team did an excellent job in organising the day.

##### **Official and Delegates Cup**

- Only 22 entries, which is disappointing. Veronica McGrath has the organisation well in hand.

##### **Other**

- Numbers of participants have not changed significantly during the year, although venue choice does have an impact.
- Working with the club delegates has worked really well and hopefully that will continue next year. Many have expressed the opinion that it makes their role more relevant and have enjoyed being more involved in their allocated competition
- Noted that there had been a problem with the catering at the Mary Cole competition. Agreed in future clubs would be issued with meal tickets.

## **Issues for action/discussion -**

- **Late entries:** Several delegates have expressed concern over late entries particularly relating to sending out start sheets. Following discussion it was agreed that competitions would continue to close one month before the event, but start sheets would not be sent out until TWO weeks before the competition to allow for late changes.
- **Entry forms and entry fees:** confirmed that each designated competition organiser and the treasurer must work together to match entry forms and fees. Also agreed that the entry form and associated guidance would benefit from some minor enhancements. VM/DN to action
- **Competition posters:** a number of delegates were of the view that making all the individual competition poster available the same time was not effective. As an alternative it was agreed that there should be a single designed A3 poster listing all competitions. VM to action.

### **4.i Assistant Competition Secretary report: Rosemary Rennie**

#### **Grace Norman Trophy**

- The semi-finals and final were played on Wednesday, 19 July at Ramsey Golf Club. The semi-finalists were Gog Magog vs Brampton Park and Cromwell vs Links Newmarket. Brampton Park played Links Newmarket in the Final and resulted in a win for Brampton Park.

#### **Jean Wilkinson Trophy**

- The semi-finals and final were played on Monday 11 September at The Cambridgeshire Golf Club. The semi-finalists were: Group 1, Brampton Park, vs Group 3, Lakeside Lodge and Group 2, Links Newmarket vs Group 4, Royston. Links Newmarket played Brampton Park in the Final and resulted in a win for Links.

#### **Scratch Foursomes**

- The finals were played on Saturday 2 September at The Cambridgeshire Golf Club. The finalists were Marcella Tuttle and Sarah Greenall of Links Newmarket vs Chloe Ashman and Laura Todd of Ely City. Marcella and Sarah were this year's winners and retained the trophy.

Thanks to all the Lady Captains, County Delegates, club members and Golf Club staff who supported all these events and helped to make them so successful.

#### **Scratch League**

- This is still underway and the results are being published on the website.

#### **2018 Team competitions**

- RR confirmed that the Grace Norman draw/Jean Wilkinson groupings are normally determined by a blind draw at the end of the County Championship
- RR and Elaine Knobel-Forbes reported that Heydon Grange had been inadvertently entered in the Jean Wilkinson, but are not in fact participating. This will leave three clubs in Group 3.

**4.j Handicap Advisor Report: Wendy Cox** (apologies received)

Nothing specific to report

**Issues for discussion/action:** none

**4.k SS Assessor report: Tina Broadley** (apologies received)

- Nothing to specific to report

**Issues for discussion/action:** none

**4.l Regional Delegate report: Sheila Withams**

A voting members' forum and general meeting were held on 31<sup>st</sup> August. There were four forums for Voting Members:

**COUNTY TALENT PATHWAYS**

- Gareth Jenkins, County Talent Development Manager led the session. The focus of his work is the identification and facilitation of pathways, which will include funding. His operational target is to achieve handicap reduction for 3,200 players – 2,150 boys and 1,050 girls.
- Gareth is holding face to face meetings with each County to agree an appropriate pathway moving from club, to academy squad to county junior, regional and hopefully through to national participation. He stressed the importance of the agreed pathway being communicated to clubs and players. He has already met with Maureen Mansfield and Alan Fletcher.
- The plan is to create opportunities for players to learn and for coaches to coach. A programme of Regional CPD coaching days is to be established to share best practice.

**CLUB SUPPORT AND DEVELOPMENT**

- Sharon Heeley talked about her Department's priority to focus on engagement with Clubs – 748 Clubs interfaced with since role change. Community Support Officers have a diagnostic tool – "Know Your Club" – which is used at initial club interface. A satisfaction tracker is to be developed in the near future to assess the impact/effectiveness of the CSO's. Sharon indicated that continuation and structure of County Development Groups was optional.

**CHAMPIONSHIP WORKING GROUP**

- James Crampton reported on the working group's activities. A number of changes to competitions are being considered:
  - the Women's Amateur Championship format to change in 2019 – 36 holes stroke play, then matchplay thereafter
  - the Women's Open Matchplay Championship to be discontinued in 2019
- The Group is also considering establishing a disability championship and a closed boys' and girls' championship.



- There was some discussion about the proposed changes to Regional boundaries. One of the primary drivers appears to be focused on saving the £4,500 that England Golf pays to support County Match Week in the 6 Regions. There was considerable strength of feeling amongst the lady members that the boundary changes were undesirable and unnecessary. It was clear during the discussion that the men's competitions tend to focus on elite/scratch players whilst the ladies' provide both scratch and handicap competitions. It also emerged that although, in theory, the men operate on a 4 Region basis, in practice they play matches on a cross boundary basis.
- The boundary issue will next be considered at the Championship Working Group meeting in November. The collective East Region Associations' view is that the boundaries should not be changed. Following discussion this view was supported by the CHLCGA committee.

### **GOVERNANCE - BOARD STRUCTURE**

- Simon Wilson made a presentation about the Board of England Golf. He reported that two independent directors had been appointed – Martha Brass and Michael Pask - and that, in order to comply with the requirements of the Government's new Code for Sport Governance, the Board size needed to reduce from 15 to 12 and include a minimum of 30% lady members.
- Whilst a number of members were unhappy about reducing the Board size, it was generally agreed that compliance with these requirements was essential in order not to jeopardise Sport England's future funding.
- This issue was discussed at the General Meeting with followed the Voting Member Forums. Although a definitive vote will not be taken until the November meeting, an indicative vote was taken about whether and how to achieve the reduction. The majority indicative votes were in favour of:
  - reducing the number of Board members to 12
  - the Chairman, Chief Executive, Finance Director and the two independent directors would be members
  - all current remaining Board members would stand down at the time of changeover and would indicate if they wished to be considered for membership of the new Board
  - an election would take place to fill the 7 vacancies for Board members
- This change will require amendments to England Golf Articles of Association, which will be voted on in November.

### **ISSUES RAISED AT THE GENERAL MEETING**

- The proposed provision of insurance by Towergate will not now proceed.
- Noted that the HMRC concession in respect of affiliation fees is being withdrawn from 1<sup>st</sup> April 2018.

- A number of County Unions and Association have become incorporated entities, principally to protect the members of the Committee. This was also discussed during an informal conversation between Jacquie Richardson, Doug Poole, Alan Duggins and myself. It was suggested that this is something we should consider and it was agreed to invite Rod Findlay, Company Secretary from England Golf, to meet with representatives of CAGU and C&HLCGA to explore this issue.
- A role specification for Voting Members was presented and accepted. A copy of this will be included in the next edition of the C&HLCGA Handbook.

#### **EAST REGION LADIES' CHAMPIONSHIP**

- This was held on the Wandlebury Course at the Gog Magog Golf Club on Thursday 14<sup>th</sup> September. Twenty-seven players participated, a disappointing uptake given the number of eligible players. However, the players enjoyed the day, despite the odd shower. Jade Guest won the 36-hole scratch competition with a score of 150, on count back, with Ella Mason runner up with 152. The 36-hole handicap competition was won by Bronagh O'Keefe (Sandy Lodge) with 142 net OCB with Bella Jay (Chelmsford) as runner up with 147 net.
- The help and support from the Gog Magog Golf Club in general and Dubi Brain in particular were invaluable in making the day a success.

**Issues for discussion/action:** none

#### **4.m Cambridgeshire Golf Development Group: Sheila Withams/Marc Smith**

- The meetings of this group are being re-established but unfortunately no meeting has taken place as yet. Steve Peet anticipates holding a meeting in October/November when it is hoped that members will be available to attend.

Marc Smith reported the following:

- Since the last delegates meeting on 10 July, I've had a total of 26 club visits. This equates to 76% of clubs in the county receiving some level of support. Topics covered during these visits have been wide ranging (as they always are), but can be grouped into the main headings of junior section development, safeguarding, business planning, marketing, recruitment, retention, women & girls, Get into golf, GolfMark and Training & Education. To add some further figures, I'm currently working with 11 clubs to support them with women & girls' activity (52%), 11 with juniors (52%) and 5 with Get into Golf.
- In collaboration with the Golf Foundation ([www.golf-foundation.org](http://www.golf-foundation.org)) we have 7 Golf Roots Centres who receive support and funding to develop school-club links and / or provide junior start, learn and stay activity at their golf club. This has increased from 3 over the past year and am also in discussion with a further four in this area.
- We now have a document called Knowing Your Club -this allows both myself and the club to fully understand their current position and build up a picture of what their needs / priorities are. This puts me in a stronger position to design a tailored support package and provide advice based on factual rather than anecdotal information. Currently 38% of clubs have completed one of these documents.

- I've been supporting a number of clubs to update / develop a business strategy and England Golf are also putting on specific workshops in this area. Full details can be viewed here and there is one on Wed 15 Nov at Bury St Edmunds GC, which costs £50 for two people to attend. Similarly, there is a Changing Culture Through Good Governance Workshop on Wed 25 Oct at the same venue.
- Part of my commitment last time I was here was to improve communication and I have now sent out two **monthly newsletters**. This has so far covered issues such as volunteer engagement, golf etiquette, dress codes as well as local events such as the PGA level 1 opportunity and the Cambridgeshire Golf Awards.
- There is only two weeks left to nominate people for the **Cambridgeshire Golf Awards 2017**. Full details of how to nominate and category criteria can be viewed on the website [www.cambridgeshiregolfawards.com](http://www.cambridgeshiregolfawards.com). As well as email and social media promotion, each club has been sent a pack with individual letters addressed to the men's & ladies captains, the secretary / manager, owner (if applicable) and professional. The awards evening is going to be a relaxed smart casual affair, free to attend with drinks and nibbles held at St Ives GC on Thurs 16<sup>th</sup> November. You can book your place through EventBrite [here](#).

Marc and Steven were thanked for attending and for their input, which generated considerable discussion. Several issues were raised by committee members:

- There is still lack of clarity at club committee level about the role of the support officer and the benefits that are potentially available- e.g. funding for local initiatives. There is a need to talk to the right people when addressing specific issues at club level e.g. discussions about increasing participation by ladies should include the lady captain and CHLCGA club delegate. This seems to be a particular issue in proprietary clubs.
- The point was made that there is a fundamental difference between members and proprietary clubs

## 5 Club Delegates reports

**5a Abbotsley:** the course is still not fully operational following the recent vandalism

**5b. March:** Shona Kent thanked Trina Miller and Rosemary Rennie for all their support in planning the Autumn Foursomes

**5c Nothing specific reported from the remaining clubs**

### **New/any other business**

## 6. Preparation for the 2017 AGM

### **6a. To agree resolutions for consideration at the 2017 AGM**

The following resolutions were agreed:

1. Further to guidance from England Golf it is proposed that the last sentence in paragraph 4 in the CHLCGA constitution **be removed**  
*Officers of the Association shall be entitled to receive such honoraria as may from time to time be approved by the Annual General Meeting of the Association.*

2. Paragraph 6 of the constitution currently reads as follows:

*Travelling Expenses. Every Officer of the Executive Committee, or any Sub-Committee duly appointed by the Executive Committee, attending a meeting officially convened for the purpose of transacting the business of the Association, or required to travel individually on behalf of the Association, shall be entitled to be reimbursed out of the funds of the Association her second-class return fare, or a mileage allowance calculated at a rate decided from time to time by the Executive Committee, between her place of residence and the place where such meeting shall be held or the place where her presence is required, as the case may be. In the cases, which necessitate her staying away from her place of residence for one or more nights, her expenses at a rate approved from time to time by the Executive Committee may be paid subject to the approval of the Finance Sub-Committee. Payment shall not be made except in respect of expenses actually incurred.*

***It is proposed that this paragraph be amended to read as follows:***

***Travelling*** Expenses. Every Officer of the Executive Committee, or any Sub-Committee duly appointed by the Executive Committee, attending a meeting officially convened for the purpose of transacting the business of the Association, or required to travel individually on behalf of the Association, shall be entitled to be reimbursed out of the funds of the Association her second-class return fare, or a mileage allowance calculated at a rate decided from time to time by the Executive Committee, between her place of residence and the place where such meeting shall be held or the place where her presence is required, as the case may be. In the cases, which necessitate her staying away from her place of residence for one or more nights, her expenses at a rate approved from time to time by the Executive Committee may be paid subject to the approval of the Finance Sub-Committee. ***An Officer may also claim other expenses legitimately incurred in the process of fulfilling the role - examples include stationary and other consumables.*** Payment shall not be made except in respect of expenses actually incurred.

3. It is proposed that paragraph 8 [viii] **be removed** from the constitution:  
*To approve the honoraria to be paid to officers of the Association under Rule 4.*

**6b. To approve nominations of Executive Officer posts**

The following nominations for election as an Executive Officer at the 2017 AGM were approved:

President	Maureen Mansfield (Girton)
Veteran's Captain	Grace Eastment (The Cambridgeshire)
Competition Secretary	Rosemary Rennie (The Cambridgeshire)
Junior Organiser	Lindsey Green (Girton)

Noted that no nomination has yet been received for the role of 2<sup>nd</sup> Team Captain

**6c. To receive any proposed changes to club delegates**

- Noted that Dubi Brain (Gog Magog) will be standing down at the AGM. She is currently seeking a replacement

**Action**

- VM asked that she be notified of all other anticipated changes no later than **20 October**

**8 Dates of future meetings**

1400 hrs Monday 16 October at Girton - **POST-MEETING NOTE: this meeting has been cancelled, as there is very little to report.**

**AGM: 1300 hrs Thursday 23 November at Gog Magog**

**Signed**

**Date**