

CHLCGA

Cambs & Hunts Ladies County Golf Association

RULES OF THE CAMBS & HUNTS LADIES' COUNTY GOLF ASSOCIATION

As amended November 2016 and ratified at the AGM 24 November 2016

1. Name. The Association shall be called the Cambs & Hunts Ladies' County Golf Association and is in these Rules referred to as 'the Association'.
2. Objects. The objects of the Association shall be:
 - (a) To further the interests of women's golf in Cambridgeshire and Huntingdonshire
 - (b) To maintain, administer and enforce the CONGU system of handicapping
 - (c) To apply and uphold the Regulations of the ENGLAND GOLF concerning County Golf
 - (d) To maintain, administer and regulate the County Championship and all other competitions held under the auspices of the Association.
 - (e) To organise inter-county golf matches
 - (f) To make, maintain and publish such regulations as may be necessary for the above purposes.
3. Constitution. The Association shall consist of the following:
 - (a) Ladies' Golf Clubs in Cambridgeshire and Huntingdonshire affiliated to the ENGLAND GOLF and to the Association.
 - (b) Playing members of ENGLAND GOLF affiliated Clubs by payment of a mandatory per capita levy as Full or Associate Members as defined in the County Golf Regulations of the ENGLAND GOLF. This rule is not subject to change by the Association, or its members, under Rule 8(f).
4. Executive Committee. There shall be an Executive Committee of the Association elected annually consisting of:
 - (a) A President, Captain, Second Team Captain, and Veterans' Captain, elected under Rule 8 (a) (iii).
 - (b) An Hon Treasurer, Hon Secretary, Hon Competition Secretary, Juniors' Organiser and Handicap Adviser, elected under Rule 8 (a) (iv).
 - (c) Delegates (or their deputies) elected under Rule 5.
 - (d) The Regional Delegate of the Eastern Division of the ENGLAND GOLF (or her deputy) elected under Rule 8 (a) (x).

The management of the Association shall be vested in the Executive Committee.

Nobody may serve as a Member of the Executive Committee who is not a Full Member of The Association.

Officers elected under Rule 8 (a) (iii) will initially hold office for two years consecutively but may be re-elected for the following year, only with the approval of the Executive Committee. After serving her term of office, being either two or three years consecutively, she shall retire and one year must elapse before she is again eligible for election as such officer.

At any Meeting of the Executive Committee, nine Members (or their deputies) present in person and entitled to vote shall form a quorum.

The Executive Committee may appoint a person to fill a casual vacancy amongst the officers, such appointment to take effect until the next Annual General Meeting of the Association.

Officers of the Association shall be entitled to receive such honoraria as may from time to time be approved by the Annual General Meeting of the Association.

- 5.** Representation. The representation on the Executive Committee shall be as follows:

 - (a) Each of the affiliated Clubs shall be entitled to have one representative.
 - (b) Delegates. Each Club delegate of the Executive Committee shall have a deputy nominated by her affiliated Club who shall be kept fully informed of all business of the Association and shall, with full voting power, take the place of her member at any meeting, or, if for any financial reason it may be deemed more expedient, it shall be permissible for another nominated deputy from the same affiliated club to attend with full voting power. If no nominated deputy is available, the affiliated Club may appoint a delegate for the meeting with full voting power.
 - (c) No delegate shall represent more than one affiliated Club at the same time.
 - (d) In the event of a casual vacancy occurring, the affiliated Club which made the original nomination shall appoint a replacement and such replacement shall either be the deputy appointed under paragraph (b) thereof or a person with previous experience on the Executive Committee, and the replacement shall complete the remainder of the term for which the original representative was appointed.

- 6.** Travelling Expenses. Every Officer of the Executive Committee, or any Sub-Committee duly appointed by the Executive Committee, attending a meeting officially convened for the purpose of transacting the business of the Association, or required to travel individually on behalf of the Association, shall be entitled to be reimbursed out of the funds of the Association her second-class return fare, or a mileage allowance calculated at a rate decided from time to time by the Executive Committee, between her place of residence and the place where such meeting shall be held or the place where her presence is required, as the case may be. In the cases, which necessitate her staying away from her place of residence for one or more nights, her expenses at a rate approved from time to time by the Executive Committee may be paid subject to the approval of the Finance Sub-Committee. Payment shall not be made except in respect of expenses actually incurred.

- 7.** Powers of the Executive Committee. Except as otherwise provided, all powers of the Association shall be vested in the Executive Committee and, in particular, the Executive Committee shall have power to:

 - (a) Forward and carry out all objects of the Association as specified in Rule 2, except such of them as can only be dealt with by General Meetings, and to make, maintain and publish all necessary Regulations, Standing Orders and Byelaws in connection therewith.
 - (b) Delegate such of their duties as they think necessary to Sub-Committees and, in particular, (but without prejudice to the generality of the foregoing) to the Finance Sub-Committee, the Competition Sub-Committee, the Junior Sub-Committee, the County Squad Sub-

Committee and a Selection Committee (this to consist of the Captain, 2nd Team Captain, nominated Assistant Captain to meet after completion of play on the 2nd day of the County Championship). The Chairman of any such Sub-Committee shall always be a member of the Executive Committee, but subject as aforesaid, the Executive Committee may appoint persons as members of Sub-Committees whether or not such persons are members of the Executive Committee. Every such Sub-Committee shall have power to co-opt such members, as it may deem necessary on to such Sub-Committee.

- (c) Order any affiliated Club, player, official or member which or who has been found guilty of any breach of the rules and regulations of the Association, any misconduct on or off the golf course or any serious or persistent breach of the Rules of Golf to be (i) expelled from the Association or (ii) suspended for such a period as the Executive Committee shall see fit or (iii) (in the case of a player) declare, for such period as the Executive Committee shall think fit, no longer eligible for all or any competitions held under the auspices of the Association. Any affiliated Club dealt with under this Rule shall have the right to appeal to a Special General Meeting to be convened by the Secretary. Any individual dealt with under the Rule shall have the right to appeal to the full Executive Committee. In each case, the appeal may be with or without representation, and notice of the appeal must be given to the Secretary of the Association within three months of such order, and must be accompanied by a deposit of £500 in the case of an affiliated Club or £100 in the case of any individual, which, in either case, maybe forfeited to the Association if the appeal fails. Such disciplinary matters will be dealt with in conjunction with the ENGLAND GOLF's Disciplinary Code

8. General Meetings.

- (a) Annual General Meeting. The Annual General Meeting of the Association shall be held not later than 1st December each year. The business of such meeting shall be:
- (i) To receive the Reports of the Executive Officers for the year.
 - (ii) To receive the Hon Treasurer's Statement of Accounts, duly submitted for accountant's report
 - (iii) To elect the President, Captain, Second Team Captain, and Veterans' Captain.
 - (iv) To elect the Hon Treasurer, Hon Secretary, Hon Competition Secretary, Juniors' Organiser, Handicap Adviser and Accountant.
 - (v) To receive the report of the election of the representatives to the Executive Committee and their deputies from the affiliated clubs.
 - (vi) To receive the report of the election of the East Region Delegate from the Executive Committee.
 - (vii) To approve the amount of the annual per capita levy to be made under Rule 11.
 - (viii) To approve the honoraria to be paid to officers of the Association under Rule 4.
 - (ix) To decide on any resolution which may be duly submitted to the meeting as hereinafter provided.
 - (x) To elect the East Region Delegate to serve on the Regional Committee of the ENGLAND GOLF for the next ENGLAND GOLF year

- (b) Nominations. Candidates for the offices of President, Hon Treasurer, Hon Secretary, Captain, Second Team Captain, Veterans' Captain, Hon Competition Secretary, Juniors' Organiser, Handicap Adviser, Auditors and East Region Delegate may be nominated by:
- (i) The Executive Committee or
 - (ii) Any three affiliated Clubs. Every such nomination by affiliated Clubs must be in writing, signed by the Secretaries thereof, and must reach the Hon Secretary of the Association on or before 30th September in each year.
- (c) Resolutions. The Executive Committee or any three affiliated Clubs may bring forward any resolution or motion to the Annual General Meeting, provided that notice from affiliated Clubs shall be given in writing, signed by the Secretaries thereof, to the Hon Secretary of the Association before 30th September in each year.
- (d) Extraordinary General Meetings. The Hon Secretary shall convene an Extraordinary General Meeting at any time by order of the Executive Committee or on receiving a requisition to call such a Meeting signed by the Secretaries of not fewer than five affiliated Clubs. Every such requisition shall specify the business for which such meeting is to be convened, and no other business shall be transacted at such meeting.
- (e) Representation and Voting.
- (i) Every affiliated Club shall be entitled to send delegates to attend and vote at General Meetings as follows:
 - A Club with not more than 50 playing members – 1 delegate
 - A Club with between 51 and 100 playing members – 2 delegates
 - A Club with between 101 and 150 playing members – 3 delegates
 - and so on, with one delegate for every 50 (or fraction of 50) playing members
 - (ii) Every delegate or her deputy on the Executive Committee, the President, Hon Treasurer, Hon Secretary, Captain, Second Team Captain, Veterans' Captain, Hon Competition Secretary, Junior Organiser, Handicap Adviser and the East Region Delegate (or her deputy) shall be entitled to attend and vote at General Meetings.
 - (iii) Every question shall be decided by a show of hands, unless a ballot is directed by the Chairman or demanded by not less than six persons present at the Meeting and entitled to vote. Those entitled to vote may vote personally or by proxy. All proxies to be valid must be duly completed and lodged with the Hon Secretary at least three days before the date of the General Meeting at which they are to be used.
 - (iv) Except as a holder of a proxy or proxies, no person present at a General Meeting shall have more than one vote either on a show of hands, or a ballot, provided always that in the event of an equality of votes, the Chairman of the Meeting shall have a casting vote.
 - (v) Members of the Association shall be permitted to attend General Meetings without voting power.
- (e) Notices. A notice of any General Meeting of the Association shall be sent to all those entitled under clause (e) of this Rule (but not those merely permitted without voting power) to attend not less than 21 days prior to the date fixed for such meeting. Such notice shall specify the date, time and place of such meeting and the nature of the business to be transacted thereat. Notice of the Annual General Meeting shall be accompanied by a

copy of the Hon Treasurer's Statement of Accounts for the past year and the names of the persons nominated as Officers and elected as representatives to the Executive Committee for the ensuing year. The accidental omission to give proper notice to any person entitled thereto, or the non-receipt thereof by any such person, shall not invalidate the proceedings of any General Meeting.

- (f) Alteration of Rules. No new Rule of the Association shall be made and no existing Rule shall be altered or repealed (and the scale of the per capita levy as laid down in Rule 11 shall not be changed) except by a two-thirds majority of the votes properly recorded at a General Meeting. Any alteration or addition so made shall take effect as from the date that the Meeting shall by a like majority decide.
- (g) Quorum. At any General Meeting, 20 persons (or their deputies) present in person and entitled to vote shall form a quorum.

GENERAL

- 9.** Accounts. The Financial Year of the Association shall close on 30th September in each year, and the Hon Treasurer shall prepare a Statement of Accounts for such year, which shall be submitted for an Accountant's report and sent out with the Agenda for the General Meeting to every affiliated Club.
- 10.** Finance.
 - a)** The Rules of the ENGLAND GOLF state that each County shall have control of its own finances and constitution providing there is not conflict with the ENGLAND GOLF Rules and Regulations. Finance to be raised by an annual mandatory per capita levy from every playing member of a golf club affiliated to the ENGLAND GOLF. Payment of a per capita levy will entitle her to be a Full or Associate Member of the County as defined by ENGLAND GOLF County Golf Regulations.
 - b)** Such amount shall from time to time be approved by the Annual General Meeting or an Extraordinary General Meeting of the Association. Such sums shall be paid direct to the Association, and such payment shall be the responsibility of each Club and not of the individual members thereof, except that in respect of players who are eligible for membership under the ENGLAND GOLF Regulations but not being members of an Affiliated Club who shall be responsible for making their payments individually
 - c)** The annual mandatory per capita levy becomes due on affiliation and thereafter annually two months after commencement of the club membership year. The Honorary Treasurer will make appropriate arrangements for the collection of these fees, including special arrangements which may apply for Proprietary Clubs. If a Club fails to collect and pay its annual per capita levy in respect of every member entitled to play, by the due date in any year, it shall not be entitled to be represented on the Executive Committee and its members shall not be entitled to participate in county competitions.
 - d)** A Full Member wishing to resign from the Association or transfer to another shall give notice in writing to the Hon Secretary not later than 31st December of the current year. The player is ineligible to join another County Association until the start of the next County Year.

11. Trustees.
Any funds of the Association requiring to be invested shall be invested at the direction of the Executive Committee in such Trustee investments, as the Executive Committee shall think advisable in the name of a corporate body or in the names of not more than four private Trustees and not less than two private Trustees. The Trustees shall deal with all investments of funds in their hands in accordance with the instructions of the Executive Committee. The statutory power to appoint a new Trustee or Trustees shall be exercisable by resolution of the Executive Committee.
12. Publication of Rules.
A copy of the Rules and Regulations of the Association shall be sent to every affiliated Club.
13. Management of Competitions.
All competitions held under the auspices of the Association shall be held and played in accordance with the Regulations for the time being in force.
14. Disputes.
The decision of the Executive Committee shall be final and binding in respect of any dispute or question arising over the Rules and Regulations of the Association.
15. ENGLAND GOLF Regulations.
These Rules are to be read and interpreted in conjunction with and subject to the ENGLAND GOLF's Regulations for County Golf for the time being in force, and in the event of any inconsistency between these Rules and the ENGLAND GOLF's Regulations, the latter shall prevail.
16. Dissolution.
If, at any General Meeting, a resolution for the dissolution of the Association (which, unless proposed by the Executive Committee must be sent to the Hon Secretary and signed by the Secretaries of not fewer than ten affiliated Clubs) shall be passed by a majority of two-thirds of the votes properly recorded at that General Meeting, the Executive Committee shall thereupon, or at such future date as shall be specified in such resolution, proceed to realise the property of the Association and, after discharge of all liabilities, shall transfer the same to the ENGLAND GOLF or to such body as shall in the opinion of the Executive Committee constitute the governing body of women's golf in England at that time, and, upon completion of such transfer, the Association shall be dissolved.