

ROLE DESCRIPTION –VOTING MEMBER REPRESENTATIVE

Background Information

The English Golf Union Ltd (trading as England Golf) (EG) is a company limited by guarantee. The responsibility for governing EG has been delegated to the Board under the Articles of Association (Articles) adopted at a General Meeting on 16th November 2011 and amended by Special Resolutions on 3rd December 2015 and 30th November 2016.

The Board is committed to fulfilling this responsibility in a manner that will enable EG to achieve its purpose in a structured and planned manner.

The Board is accountable to its members for its performance in this respect.

Each of the County Unions and Associations, merged counties, The Artisan Golfers Association and The National Association of Public Golf Courses are the **Voting Members** (VMs) of EG as defined in the Articles. Other members of England Golf, the clubs and players, do not have a vote or the same other responsibilities as the VMs.

The VMs represent the playing golfers within their County who individually pay an affiliation fee to EG to enable it to carry out its function as the National Governing Body.

As collective or corporate bodies cannot attend a meeting or communicate, each VM will usually appoint a Representative who is described hereafter as a **Voting Member Representative**

Role of the Voting Member Representative (VMR)

EG see the role of a VMR as:-

- facilitating effective two-way communications between their VM and the Board /Executive Management of EG for the benefit of both and for the benefit of the wider membership
- attending the EG General Meetings required by the Articles of Association three times a year and an Annual General Meeting once a year. (The latter is generally held at the same time as one of the General Meetings.)
- Receiving and reporting to their VM any communications received from EG between General Meetings
- Receiving and reporting any VM issues or concerns to EG.
- Seeking the mandate of their VM and to vote accordingly at any General Meeting or Annual General Meeting called by the Board of EG

- Being accountable to their VM.
- acting at all times in the best long term interests of EG and golf in England

Term of Appointment

It is a matter for each VM who their VMR might be and for what period of time they will act in this role. However, appointments are most successful when there is consistency from meeting to meeting; when someone serves for at least a year and where there is rotation, say, after 6 or 7 years. As an example, Board members serve a maximum of two terms of three years.

Beneficial Skills, Knowledge and Experience for a VMR

EG suggest that any VMR should:-

- Possess a working knowledge of EG and its priorities
- Understand the needs of the County they represent
- Have well-developed communication skills
- Have the ability to assimilate detailed information quickly
- Be able to work as part of a team
- Actively engage with all other VMRs to understand the issues in all parts of the game and across the country
- Be able to represent the view of the member body and EG without bias
- Have access to the internet and email
- Commit to the values of EG (Be Honest, Inclusive, Responsible, Excellent and Supportive)
- Arrange at least 2 meetings each year, on behalf of the County, with delegates of all affiliated clubs, in accordance with the Rules of EG
- Be able to commit the time necessary to fulfil the role of VMR as required

Further Information

This document must be read in conjunction with the Articles of Association and the Rules of EG, both of which set out the formal relationships and decision making powers.

There is an induction at every General Meeting for new VMRs where this and the workings of England Golf is explained in more detail.

Location

Three meetings p.a. at Woodhall Spa or alternative venue where appropriate as advised by the Company Secretary in formal notices.